

No.DEL-1(46)2011-2012/NBH/CANTEEN/G
PRASAR BHARTI
BROADCASTING CORPORATION OF INDIA
ALL INDIA RADIO : NEW DELHI

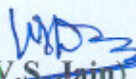
Proposals are invited for short-listing the firms of the willing catering Contractors to run and operate the Canteen in New Broadcasting House, Mahadev Road, New Delhi. The contractor, willing to operate the canteen must have the following pre-requisite on the day of publication of this notice: -

1. The willing contractor must be running one or more service canteens in a reputed organization at least for two years (Proof to be enclosed).
2. He must produce a certificate from the Head of Department where he is running the canteen that the canteen is being operated in a professional manner and to the satisfaction of the employees.
3. He must be providing food materials of high quality, maintain hygiene and the Bearers must be maintaining dress code.
4. He should, preferably, be capable of supplying quality vegetarian food, refreshment etc.
5. Quality of food and dress code specified in the intent submitted by the contractor will be subject to verification by a group of AIR officers by making surprise check to the canteen, where he is providing service at present. (The names of the places to be mentioned in the offer).
6. Contractors fulfilling the above requirements and willing to operate/run the canteen in New Broadcasting House, Mahadev Road, New Delhi may send their proposals, for running the canteen, to the undersigned within 15 days of Broadcast/issue of the date of this notice. The proposal without supporting documents will not be considered. The proposals thus received, will be subject to verifications with special emphasis on the quality of food being supplied and the dress code being followed in their respective canteens at present by the representatives nominated by Station Director, All India Radio. Specific bids will be invited from amongst the willing contractors thus short-listed by the Official Committee.

The Competent Authority reserves the right to cancel any or all the tenders without assigning any reason. In case tender opening date happens to be a Holiday the tenders will be opened on the Next working date. **The last date of submission of the tender is 23.8.2011 at 3.00PM. The received tenders will be opened on 23.8.2011 at 4.00PM.** Conditional tenders will not be accepted. (The detailed terms and conditions for the above can be obtained from the office of the Station Director, AIR, New Delhi on payment of a non-refundable amount of Rs.250/- to be deposited by Cash or Demand Draft with the cashier of this office against proper receipt. The same can be also be downloaded from the official web site of AIR, Delhi at <http://www.allindiaradio.org>.

Last date of Download/sale of the Tender Document : 23.8.2011 at 11.00AM

Dated :


(V.S. Jain)
Sr. Administrative Officer
For Station Director
1st Floor Broadcasting House,
Room No. 46, Parliament Street,
New Delhi-110 001.

APPLICATION/TENDERFORM

PL. Paste Your Recent
P.P. Size Photo

1. NAME OF THE FIRM :
2. OWNER'S NAME :
3. PRESENT ADDRESS OF FIRM:.....
.....
.....
4. PERMANENT ADDRESS OF FIRM:.....
.....
.....
5. CONTACT NO. (MOBILE NO.).....
6. EARNEST MONEY DEPOSITED :DEMAND DRAFT NO.....
BANK.....DATED.....
7. CATERING LICENSE NUMBER:.....
(Issued by NDMC, attached photo copy of License)
8. ATTACHED THE PROOF OF RUNNING
CANTEEN AS REQUIRED
(Please also give the name of the organization).....
.....
9. EXPERIENCES IN CATERING :.....
10. RECEIPT NO.& DATED
(Issued by Cashier, AIR, New Delhi.)

**SIGNATURE OF THE OWNER
(WITH SEAL)**

TERMS & CONDITIONS

1. The contract is awarded to the lowest tender will be initially for a period of 11 months only from the date of contract. Award of the contract to the lowest tender will however subject to the approval of the committee constituted for the purpose in relation to the quality of the eatable served reputation and experience of the contractor.
2. The department will provide accommodation, furniture, water and electricity for running the canteen. However, maintenance of these facilities will be the liability of the contractor.
3. The Gas, utensils and equipments etc, required for the canteen will be the liability of the contractor.
4. The contractor shall deposit Rs.25,000/- as Performance Security in the form of a account payee Demand Draft from a Commercial Bank, before starting the Canteen.
5. The earnest Money in the form of Demand Draft in favour of Station Director, All India Radio, New Delhi amounting to Rs. 5000/-must be submitted along with the tender.
6. If any Contractor withdraws the offer before the final acceptance of the contract the earnest money of such contractor is liable to forfeited.
7. It is the responsibility of the Contractor to carry out the Police Verification and submit the same to the office in respect of the employ required to work in the canteen.
8. The contractor has to start the functioning of the canteen within 10 days of the tender being awarded in his favour otherwise the contract is liable to be cancelled.
9. The Contractor is required to provide/supply items as per details mentioned in the attached list. In addition he will also provide mother dairy/DMS product such as flavoured milk, curd, ice-cream etc. for sale at MRP. The menu card/list is to be adhered strictly as per specifications provided there in. Only fresh vegetables are to be used.
10. The contractor may be required to make arrangements for Tea/Coffee/Cold Drink/Breakfast/Lunch & Dinner etc. for the officers/staff members participating the meeting/conference during/beyond office hours and even on Sunday/Holidays on Credit Basis, if approved by Head of Office. The payment of such bills would be made through Government Cheques on presentation of the bills on monthly basis, duly verified by concerned officer and approved by SD.

Contd..2/-

11. The contractor is required to make arrangements for eatables/Lunch/Dinner/Tea/Coffee/Cold Drinks etc., to meet the requirements of the officers/Staff members working on various shifts(i.e. running suitable services 24 hours 7 day week) in Akashwani Bhawan/Broadcasting House/New Broadcasting House, New Delhi.
12. The contractor will not be allowed to sublet the contract.
13. The ingredients used for the preparation should be of Agmark/ISI or similarly standardized product.
14. The contractor will observe all municipal civil laws regarding functioning of canteen catering establishments.
15. The contractor will also obtain and furnish to Station, AIR the requisite catering license issued by competent authority viz, NDMC.
16. The contractor will maintain proper sanitation/hygienic conditions in the premises and also deploy person free from infections disease.
17. The contractor will have to confirm to all statutory provisions relating to contract labour and benefits to be given to them as per existing rules/law. He will also be liable for any type of service Tax etc. at his own.
18. The renovation/decoration, utensils, equipments, including fire extinguisher and gas cylinders etc. required for the canteen will be liability of the contractor.
19. The eatables will be served in a neat and clean environment and canteen employees will be in proper neat and clean uniform.
20. The contractor shall ensure the availability of all eatables of standard quality as per the Annexure-I. Sufficient stocks of eatables/drinks etc. will be maintained throughout the day.
21. The prices of eatables, inclusive service charges, will be displayed at the counter/notice board in the canteen.
22. The contractor will also have to make arrangements for room service at the approved rates without charging any extra service charges. Room services will be provided within 15 minutes of the placement of the order. However the contractor will ensure that eatables are not served in Studio Block.

Contd...3/-

23. The workers of the canteen will not be allowed to sleep in the office premises or otherwise utilize it in any other way after the working hours, unless their undue retention in office premises is required to meet any exigencies.
24. The items served in the canteen would be subject to constant review by Surveillance Committee of the All India Radio, appointed by SD.
25. In case the services are not found satisfactory regarding the eatables/drinks etc. or breach of any of the clauses of the Terms & Conditions, this contract is liable to be terminated at any time without assigning any reasons, whatsoever, the Performance Security Deposit of Rs. 25000/- shall also stand forfeited in case of termination of contract under this clause.
26. The contractor will have to vacate the premises within one week from the date of notice at the discretion of Station Director, All India Radio, New Delhi.
27. SD, AIR has the right to conduct a surprise visit by, himself or by nominated officers or by the nominated Surveillance Committee of AIR to assess the qualities & quantity of food/service & cleanliness maintained by contractor. The contractor must co-operate with the such visiting officers. SD, AIR has the right to impose the penalty maximum upto Rs.5000/- in case the quality & quantity as well as cleanliness is not found as per the terms and conditions.
28. If any worker of the Contractor indulges in any unlawful activity or causes any loss/damage to AIR belongings in the said holdings, amount of loss so sustained shall be recovered from the bill/security of the contractor.
29. All disputes regarding the contract, whatsoever shall be referred to sole arbitration of Head of Office, Station Director, All India Radio, New Delhi and his decision shall be final and binding on the second party.
30. All the matters subject to the jurisdiction of Delhi Court.
31. The bidder is required to quote the rates of the various items as per Annexure-I, which should be enclosed with tender form duly signed and dated.
32. The tenders are advised to visit New Broadcasting House (Canteen) and assess the volume of items required before submission of bids. The estimated requirement of eatables given in Annexure-I is only indicative and rates will be used for deciding the lowest bidder.
33. The estimated requirement per day of eatables shown in Annexure-I is an assessment only. This may not be treated as confirm requirement per day.
34. The contractor will have to sign an undertaking as per conditions above on a stamped paper.

SI	ITEMS	ESTIMATED	RATE
2	TEA SPECIAL (IN BAGS 150ML CUP)	200	
3	COFFEE (PLAIN 150ML CUP)	150	
4	COFFEE SPECIAL (ESPRESSO 150ML CUP)	50	
5	TEA FOR MEETING (PER POT/SET FOR 4 PERSONS)	50	
6	COLD DRINK	30	AS PER MRP
7	LASSI (200ML) GLASS	20	
8	COLD COFFEE 200ML GLASS	20	
9	ICE CREAM/FLAVOURED MILK (MOTHER DAIRY)	20	AS PER MRP
10	MINERAL WATER	10	AS PER MRP
11	BISCUITS	10	AS PER MRP
12	PETTIES (100gm)STUFFED WITH ALOO & VEGETABLES	24	AS PER MRP
13	PANEER PETTIES (100gm)	10	
14	VEGETABLE SANDWICH (100gm)	10	
15	MIX PAKORSA 100gm EACH	50	
16	SABZI(SEASONAL)PER PLATE 200gm	50	
17	PANEER PAKORA(2 PCS) 50gm EACH	10	
18	SAMOSA (60gm)	25	
19	BOILED EGG (2 NOS)	10	
20	OMLATE (2 EGG WITH 4 SLICE)	40	
21	BUTTER SLICE (2 PCS) (HARVEST GOLD/BRITANIA)	100	
22	BUTTER (AMUL)	20	AS PER MRP
23	PLAIN DOSA(100gm) WITH SAMBHAR & CHATNEY	20	
24	MASALA DOSA (200gm)WITH SAMBHAR & CHATNEY	10	
25	RICE IDLI (2 PCS 100gm EACH WITH SAMBHAR)	10	
26	SAMBHAR VADA (2PCS, 50 gm EACH)	20	
27	GULAB JAMUN/BALU SHAHI/BESAN LADDO, 60 gm EACH	40	
28	THALI ORDINARY (DAL, VEG,RAITA, RICE +2CHAPATIES (DAL-200gm, VASMATI RICE-125gm)	20	
29	THALI SPECIAL (ALL ITEMS OF THALI+PANEER DISH & SWEETS 2 PCS) (PANEER 20gm WITH GRAVY)	10	
30	2PCS CHOLE BHATURE, 200gm EACH	25	
31	RAJAMA RICE (RAJMA 200gm & VASMATI RICE-125gm)	25	
32	RAITA (100 GMS)	30	
33	CURD (100 GMS)	10	AS PER MRP
34	5 NOS POORI WITH SABZI, 250gm	10	
35	PARANTHA(SEASONABLE) ALOO, GOBI, MOOLI, ONION ETC -75gm EACH	10	
36	KHEER -200gm	15	
37	HALWA (SUJI) 150gm	10	
38	HALWA (GAJAR) 100gm	10	

ANY OTHER ITEMS CAN BE ADDED BY THE CONTRACTOR. However lowest bidder will be decided based on 38 items only.

Certified that I have gone through the tender conditions (terms & conditions) and I abide by all the tender conditions and abide by the rates quoted by me. I am enclosing Bank DD No. _____ for Rs.5000/-only of _____ Bank dtd. _____

Signature of the Tenderer