

Spec. Post

**Prasar Bharati
Broadcasting Corporation of India
Directorate General: All India Radio**

No. D-14017/2/2011-GA

New Delhi, Dated: 27.06.2011

To,

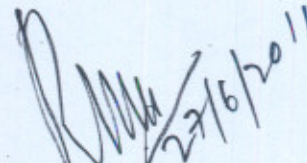
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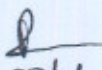
Subject: Annual contract for repair/renovation of office furniture & other related items.

Sir,

This Directorate invites quotations for Annual contract to repair/renovation of office furniture & other items of Directorate General: All India Radio, Akashvani Bhawan as listed in Annexure 'B' on terms and conditions given in Annexure 'A'.

2. In case you are interested in Annual Contract, you are requested to furnish the quotation in prescribed format alongwith Earnest Money Deposit of Rs.2000/- in the form of DD/Banker cheque drawn in favour of "PB, BCI, DG:AIR" New Delhi in sealed cover to Dy. Director (Admn.), Room No. 218, 2nd Floor, Akashvani Bhawan, Sansad Marg, New Delhi-110001 on or before 18.07.2011 by 3.30 PM. These quotations will be opened at 4.30 PM on the same day i.e. on 18.07.2011.


(R.K. DHALL)
Dy. Director of Admn.
For Director General

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27/6/2011

TERMS & CONDITIONS

1. The Annual Contract for repair and renovation of the furniture and other items will be for one year from the date of award of contract.
2. All the bidders have to deposit an earnest money deposit of Rs.2,000/- alongwith the quotation.
3. The successful bidder shall be required to submit Rs.10,000/- (Rupees ten thousand) as a security deposit-cum-performance guarantee in the form of a DD/ Banker cheque drawn in favour of "PBBCI, DG:AIR" New Delhi within one week of the award of the contract.
4. The contractor shall carryout only that repair/renovation work which is assigned by Section Officer, GA Section. He shall not undertake any other repair and renovation of work in Directorate.
5. The contractor should deploy one person in the premises of Akashvani Bhavan attending day-to-day complaints.
6. The contractor shall carryout the repair and renovation work in the premises of Akashvani Bhavan as far as possible. Only in the event of non-possibility of carrying out a particular repair or renovation work within the premises of DG:AIR, the concerned furniture or other items shall be allowed to be taken out of the premises of Akashvani Bhavan for the required repair or renovation work with written authority of Section Officer, G.A. Section.
7. The contractor shall use only good quality material, particularly ISI marked (wherever available) for repair/ renovation work.
8. The said security deposit-cum-performance guarantee shall be liable to be forfeited in the event of any deficiency in service on the part of the Contractor.
9. Only DG:AIR shall have the right to terminate the contract at any time before its scheduled expiry without assigning any reason, whatsoever, to Contractor.
10. The payment shall be made to the Contractor only after the satisfactory completion of repair and renovation works.
11. As regards the repair/ renovation of any other item not listed in Annexure 'B' the Contractor shall submit an estimate and take up the work on approval of competent authority conveyed by Section Officer, G.A. Section.

ITEM-WISE RATE LIST

Annexure B

(A) STEEL CHAIRS

S.No.	Description	Unit	Rate in Rs.
1	Replacement of Wooden Seat	Each	
2	Replacement of Wooden Back	Each	
3	Replacement of Wooden Arms	Each	
4	Replacement of Wooden Shoes	Each	
5	Replacement of Rubber Caps	Each	
6	Minor repair of Steel Chair	Each	
7	Painting Steel Chair	Each	
8	P/F of Steel Strips for support with welding	Each	
9	P/F of Nut Bolts	Each	
10	Re-caning of office chair	Per seat	
11	Re-caning of office chair	Per back	

(B) STEEL TABLES

S.No.	Description	Unit	Rate in Rs.
1	Replacement of complete Locking Systems	Each	
2	Repair of Locking System	Each	
3	Replacement of Lock	Each	
4	Adjustment of Drawer	Each	
5	Minor repair of Table	Each	
6	Providing of Key	Each	
7	Opening of Drawer	Each	
8	Repair of Lock	Each	
9	P/F of New Drawer(with 3 Drawers)	Each	
10	P/F New Drawer	Each	
11	P/F of Sunmica Top	Per Sq.ft.	
12	Major repair of Table including welding	Each	
13	Replacement of Handle	Each	
14	P/F of pre-laminated tops(18 mm thick rubber bading)	Per Sq.ft.	
15	P/F of New Drawer	Each	
16	P/F of Legs of 25 mm square pipe	Per ft.	
17	P/F of Rubber Shoes	Each	

(C) STEEL ALMIRAH

S.No.	Description	Unit	Rate in Rs.
1	Replacement of Lock	Each	
2	Replacement of Handle	Each	
3	Repair of Locking System	Each	
4	Steel Ball	Each	
5	Minor Repair	Each	
6	Adjustment of Shelves	Each	
7	Providing of Key	Each	
8	Opening of Almirah	Each	
9	Repair of Lock	Each	
10	P/F of New legs(base)	Each	
11	P/F of new Bush	Each	
12	Repairing of Door	Each	
13	P/F of New Shelves	Each	
14	P/F of New Locking Systems	Each	
15	Repair of Leg with welding etc.	Each	

(D) STEEL FILING CABINET

S.No.	Description	Unit	Rate in Rs.
1	Replacement of Lock	Each	
2	Replacement of Handle	Each	
3	Repairing of Cabinet	Each	
4	Overhauling & Greasing	Each	
5	Steel Ball	Each	
6	Repairing of Locking Systems	Each	
7	Providing of Key	Each	
8	Opening of Filing Cabinet	Each	
9	Repair of Lock	Each	
10	Adjustment of Drawer	Each	
11	P/F of New Channel	Each	
12	P/F of Push Button	Each	

(E) STEEL REVOLVING CHAIRS

S.No.	Description	Unit	Rate in Rs.
1	Repair of Revolving Chair	Each	
2	Overhauling of Axle	Each	
3	Replacement of Wheel	Each	
4	Overhauling and Greasing	Each	
5	Replacement of Spring	Each	
6	Providing of Steel Base	Each	
7	Painting of Revolving Chair	Each	
8	Welding	Per point	
9	P/F of Caster Bush with Welding	Each	
10	P/F of PU (Plastic) Arms	Each	
11	Repair of seat or back	Each	
12	P/F of New Revolving System	Each	
13	P/F of rubber flaps(any size)	Each	
14	P/F of Wheel (Godrej type , Jenson)	Each	
15	Re-caning of Seat of Revolving Chair	Each	
16	Re-caning of back of Revolving Chair	Each	
17	P/F of Hydraulic Cylinder	Each	

(F) SPRAY PAINTING OF STEEL FURNITURE

S.No.	Description	Unit	Rate in Rs.
1	Steel Almirah(Big Size)	Each	
2	Steel Almirah(Small Size)	Each	
3	Steel Table(Officer)	Each	
4	Steel Table(Assistant)	Each	
5	Steel File Tray	Each	
6	Steel Filing Cabinet	Each	
7	Side Rack(Big)	Each	
8	Side Rack(Small)	Each	
9	Steel Book Case	Each	
10	Steel Book Chest	Each	

(G) STEEL BOOK CASE

S.No.	Description	Unit	Rate in Rs.
1	P/F of Lock	Each	
2	P/F of Handle	Each	
3	P/F of Glass Panes	Each	
4	Providing of Key	Each	
5	Opening of Book Case	Each	
6	Repair of Lock	Each	
7	Repair of Locking System	Each	

(H) SPIRIT POLISH OF WOODEN FURNITURE

S.No.	Description	Unit	Rate in Rs.
1	Office Table/Secretary Table	Each	
2	Clerk Table	Each	
3	Assistant Table	Each	
4	Office Chair	Each	
5	Easy Chair	Each	
6	Partition Screen	Each	
7	Side Rack	Each	
8	Centre Table	Each	
9	Almirah (Big)	Each	
10	Almirah (Small)	Each	
11	Mirror Stand	Each	
12	Stool	Each	
13	Conference Table	Each	
14	Book Shelf	Each	
15	Notice Board	Each	
16	Card Cabinet	Each	
17	Pelmet	Per ft.	
18	Sofa	Per Seat	
19	Lacquer Polish on any surface	Per Sq. ft.	

(I) REPAIR OF WOODEN FURNITURE ETC.

S.No.	Description	Unit	Rate in Rs.
1	Minor Repair of Chairs	Each	
2	Minor Repair of Table	Each	
3	Minor Repair of Screen	Each	
4	Minor Repair of Almirah	Each	
5	P/F of Ply in Table Drawers	Each	
6	P/F of Arm to Chair	Each	
7	P/F of Legs of Chairs	Each	
8	P/F of Sunmica on Wooden Table	Per Sq. ft.	
9	Minor Repair of any other items	Each	
10	P/F of New Drawer	Each	
11	Major repair of Chair	Each	
12	Major repair of Table	Each	
13	Major Repair of Almirah	Each	
14	Major Repair of Rack	Each	
15	Major Repair of Screen	Each	
16	P/F of Table Legs	Each	
17	Repair of Wooden Bench	Each	
18	P/F of Ply (Commercial)	Per. Sq.	

19	P/F of Lock to Wooden Table	Ft.	
20	P/F of Kunda Chapka	Each	
21	Repair of Drawer of Wooden Table	Each	
22	P/F of Wooden Board (19mm Commercial)	Per Sq. ft.	
23	P/F of Aluminium Sheet	Per. Sq. Ft.	
24	P/F of Wooden Bracket	Each	
25	P/F of Curtain Rod/Channel (Aluminium)	Per ft.	
26	P/F of 19mm Teak Board	Per Sq. ft.	
27	P/F of Teak Ply	Per Sq. ft.	
28	P/F of Wooden Pieces of suitable size for repair work	Per ft.	
29	P/F of multipurpose Godrej Lock	Each	
30	P/F of Wall Catcher	Each	
31	P/F of Fancy Knobs/Handles	Each	
32	P/F of Wooden Beading/Moulding	Per ft.	
33	P/F of Piano Hinges	Each	
34	P/F of Sofa Legs	Each	
35	P/F of Sofa Armrest	Each	
36	P/F of 12mm Pre-laminated Board	Per Sq. Ft.	
37	P/F of New Channel for Key Board	Each	
38	Repair of Key Board Channel	Each	
39	Repair of Wooden Frame of Sofa set by providing wood etc.	Per seat	
40	Repair of Wooden Frame of Sofa Set by providing wood etc.	Per back	
41	Repair of Adjustment Table Tops	Each	

(J) RENOVATION OF SOFA SETS & CHAIRS -REPLACEMENT OF UPHOLSTERY

S.No.	Description	Unit	Rate in Rs.
1	Sofa	Per Seat	
2	Sofa	Per back	
3	Executive Chair(High Back)	Per Seat	
4	Executive Chair(High Back)	Per back	
5	Executive Chair(Low Back)	Per seat	
6	Executive Chair (Low Back)	Per back	
7	Visitor's Chair	Per seat	
8	Visitor's Chair	Per back	
9	Computer Chair	Per seat	
10	Computer Chair	Per back	
11	Settee	Per seat	
12	Settee	Per back	
13	High Quality Handloom/Velvet Upholstery for senior officers	Per meter	

(K) RENOVATION OF SOFA SETS & CHAIRS -REPLACEMENT OF CUSHIONS (ISI MARKED ONLY)

S.No.	Description	Unit	Rate in Rs.
1	Sofa	Per Seat	
2	Sofa	Per back	
3	Executive Chair(High Back)	Per Seat	
4	Executive Chair(High Back)	Per back	
5	Executive Chair(Low Back)	Per seat	
6	Executive Chair (Low Back)	Per back	
7	Visitor's Chair	Per seat	
8	Visitor's Chair	Per back	