



प्रसार भारती/Prasar Bharati
आकशवाणी महानिदेशालय/Directorate General: All India Radio
आकशवाणी भवन, संसद मार्ग, नयी दिल्ली - 110001
Akashvani Bhavan, Parliament Street, New Delhi-110001
सूचना प्रौद्योगिकी विभाग/I T Division

NO. 7(77)/2010-11/IT

New Delhi, Date: 23-12-2011

Subject: Tender enquiry for the procurement of Computer Parts & Peripherals.

Sir,

This Directorate is interested in the procurement of items given in the Annexure from OEMs/Authorized Distributors/Dealers. You are requested to submit your tenders to the undersigned for the supply of same, quoting details and other specifications. The items should be strictly as per the specification mentioned in the tender.

1. The quotation should be sent in a closed & stamped cover to the undersigned by **3:00 PM** on **06/01/2012**. The cover should be super-scribed with the following details:-
 - a) Subject of the tender enquiry
 - b) Reference to the letter of enquiry.
 - c) Due date of opening of the quotation.
2. VAT and other taxes claimed should be separately shown along with the price quoted. The cutting & over-writing will not be valid. The stores offered should be original. The firm should be registered and the Sales Tax registration no./VAT/PAN details shall be provided along with the quote.
3. Payment will be made by this office by cheque after receipt and acceptance of the stores in satisfactory working condition. No advance payment shall be made.
4. The tenders will be opened in the office of the undersigned at **3.30 p.m.** on **06/01/2012**. A representative of the firm submitting tender may be present at this office during opening of the tenders. The representative shall submit an authorization certificate from the firm to be allowed to attend the opening of the quotations.
5. The tenders submitted shall remain open for acceptance for a period of minimum three months from the date of opening them.
6. This Directorate may reject/accept or prefer any tender without having to assign any reasons whatsoever. This Directorate also reserves the right to accept any tender in part or split the order between two or more bidders.
7. If the date up to which the offer is to remain valid for acceptance is declared a closed holiday for Government Offices, the offer shall remain open for acceptance till the next working day.
8. Each page of this tender should be signed with company seal and returned in token of acceptance of the terms and conditions of the tender enquiry by the authorized signatory of the company. Full name & status of the person signing the tender document must be clearly mentioned in the tender.

9. A minimum warranty of one year or as per manufacturer, from the date of supply of items shall be provided. In case any defect is found during the warranty period, the bidder shall replace the defective item without any additional cost to the AIR.
10. If the Supplier fails to supply the items within the delivery period prescribed in the purchase order, liquidated damage @ 0.5 % for every week or part thereof for default subject to a maximum of 5% of the total order value shall be imposed and the same will be deducted from the bill amount.
11. All supplies shall be subject to inspection, measurement and weighment on receipt of stores at this office as specified in the purchase order. The decision of the inspection Officer or any other person nominated by the purchaser, as regards quality or quantity of supplies delivered shall be final. The Inspection officer is entitled to reject any or all of the supplies if not conforming to the specifications, terms and conditions of the purchase order.
12. The tenders not fulfilling the above requirements will be summarily rejected.
13. The tender document can also be downloaded from our website. (www.allindiaradio.org.in).

(S C Jain)
(Asst. Engineer)
IT Division
For Director General

Enclosure: A/a

ANNEXURE



प्रसार भारती/**Prasar Bharati**
आकशवाणी महानिदेशालय/**Directorate General: All India Radio**
आकशवाणी भवन, संसद मार्ग, नयी दिल्ली - 110001
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List of Items to be supplied

| S/No. | Item | Qty |
|--------------|--|------------|
| 1 . | Pen drive 4GB | 30 Nos. |
| 2 . | Pen drive 8GB | 30. Nos. |
| 3 . | USB Mouse Optical | 20 Nos. |
| 4. | DVD Writer (internal) For P4 | 10 Nos. |
| 5. | 500GB USB Hard Disk | 10 Nos. |
| 6 . | OFC Duplex Patch Cord (LC-LC) (Length- 3 mts.) | 10 Nos. |
| 7. | CDR (Blank) | 100 Nos. |
| 8. | 8 Port Hub | 10 Nos. |