

**PRASAR BHARATI
TRANSCRIPTION AND PROGRAMME EXCHANGE SERVICE
ALL INDIA RADIO:AKASHVANI BHAWAN:NEW DELHI**

TPES/ARCH/A.ReI/2006-07

20 November 2006

Sub : Quotation for replication and supply of sound recordings on Compact Disc/Cassettes.

Sir/Madam,

Sealed quotations are hereby invited on two bid basis by the undersigned for replication and supply of sound recordings on Audio Cassettes/Compact Discs as per the terms and conditions given below:-

1. The selected agency will be required to replicate audio CDs in normal and MP3 formats and audio cassettes as per number specifications given by DTPES from time to time on best quality media for reproducing consistently good quality for reasonably good period. The hiring of the agency will be minimum for one year from the date of communication for hiring.
2. Each CD/Cassette shall have a jewel box. The tenderer may quote their rates for replication and supply of one CD and one Cassette along with its jewel boxes inclusive of all taxes. Jewel Box shall have to carry Inlay Cover and a three-fold booklet, which will be designed and printed separately. However, the minimum order for replication of one album, CDs and Cassettes will be 1000 each initially and 100 or multiple of 100 for repeat orders.
3. The source copy of the programme will be provided to the tenderer on compact disc recordable (CD -R). The recording on CD-R is fully compatible with the compact disc and can easily substitute the normally used master copy on DAT.

The source copy of the programme shall be returned to this office along with the replicated copies.

4. The supply is required to be made within a period of 20 days from the date of placement of order on the tenderer. In case the tenderer requires a longer delivery period the same shall be clearly specified. Articles are required to be delivered to TPES, Akashvani Bhawan, New Delhi.

After the delivery period is agreed to mutually, as specified in the purchase order, the tenderer would be required to effect the delivery within that period. In case of non-compliance of the delivery period the Director, TPES reserves the right to cancel the purchase order without any liability thereof to pay any cost to the tenderer. The tenderer shall be liable to pay a penalty @ 2% of the total amount quoted, if the delay is beyond a week or part there of. The tenderer shall not use the programme in an unauthorized manner through his own dealing or through any other agency commercially/non-commercially.

5. The quotations shall remain valid for a period of at least one year from the date of hiring.
6. The payment shall be made by cheque within a reasonable time from the date of receipt of stores in good conditions at site, (i.e. office of Director, Transcription and Programme Exchange Service, AIR, Akashvani Bhawan) in full quantity and complete in all respects after inspection is carried out by the Director, T & PES or his representative, at the tenderer's premises.
7. Director, T&PES, will have the right to reject the consignment received in full or part thereof if it is not found up to the mark or is found damaged within 20 days of its receipt.

8. The stores shall be packed in boxes/cartons of convenient size and strong enough to withstand any damage during handling and transportation from tenderer's premises to All India Radio, Sansad Marg, New Delhi premises.
9. The tenderer shall give a warranty for the disc/cassette, to be free from defects in materials and workmanship for a period of one year from the date of receipt by All India Radio.
10. If any disc/Cassette prove to be defective during the warranty period, it shall be replaced by tenderer at no extra charge payable of All India Radio which will return the defective piece (or pieces) to the tenderer.
11. An earnest money deposit of Rs.10,000/= (Rupees ten thousand only) in the form of a Demand Draft in favour of Prasar Bharati (Broadcasting Corporation of India), Director, Transcription & Programme Exchange Service, All India Radio payable at New Delhi, should accompany each tender. All bidders can get the earnest money back soon after the tender is finalised. No interest shall be payable on earnest money. Successful tenderer will have to deposit an amount of Rs.25,000/= (Rupees twenty thousand only) as security deposit in the form of bank guarantee. The same will be returned after the successful completion of the contract which will be valid for one year.
12. Earnest money deposit shall be liable to be forfeited if the tenderer withdraws or amends impairs or derogates from the tender in any respect within the period of validity of his tender.
13. In case of any dispute, the same will be resolved through mutual consultations failing which the same will be referred to an Arbitrator nominated by DG:AIR. Arbitration proceedings will be binding and conducted under the Indian Arbitration and conciliation Act, 1996. any suit to be filed by AIR or tenderer on matters of any unresolved dispute shall be to the jurisdiction of courts at Delhi.
14. Tenderer should sign each and every paper of tender document and submit it with their tender. If the tenderer does not mention anything about validity and delivery period it will be presumed that these are as per stipulations made hereinabove by AIR.
15. If nothing is mentioned about taxes and duties, the same shall be treated as inclusive.
16. Tenders should not be submitted in the letterhead of the company and should be only in the prescribed form. No e-mail or Telegraphic quotations will be admitted.
17. The bids are to be submitted in two parts in two separate sealed envelopes.
18. The technical bid will be opened in the presence of the bidder or persons authorized by him in writing. Those who are found eligible will be intimated about the date of opening of financial bids in the presence of their representatives.
19. The date and time of receiving the quotations is 14th December 2006 up to 2.00 P.M. and time for submission of sealed tenders is 4 pm, 14th December 2006 and same will be opened the same day at 4.30 pm by the undersigned in the presence of such tenderers who may choose to be present at the time of opening of the tenders.
20. The Director, T&PES reserves the right to accept or reject any or all the tenders without assigning any reason thereof.
21. In case any information/clarification is required by the tenderer before submitting the offer, the undersigned can be contacted either on telephone no.23421927, 23421006/404 or personally on any working day between 10.00 A.M. to 5.30 P.M.

(KARUNA SRIVASTAVA)
DEPUTY DIRECTOR GENERAL,
IC, TPES

Technical Bid

1. Bidders profile.

2. Balance sheets for last three years.

3. Experience of producing CD/Cassette with list of clients both past and present.

4. Technical Specifications/literature of the CDs and Cassettes being used for replication are to be furnished along with sample copies. Technical specifications for CD is given below:
 1. Outer diameter - 120 mm
 2. Inner diameter - 15 mm
 3. Thickness - 1.2 mm
 4. Recording Area - 44.7 mm to 118 mm
 5. Linear Velocity - 1.2 m/sec
 6. Minimum Recording Time - 74 mts
 7. Minimum Storage Capacity - 650MB
 8. BLER - < 10 per second averaged over ten seconds
 9. E 32 - 0
 10. E22 - 0
 11. I-3 - < 0.3
 12. For all other parameters it should conform to "**Philips Red Book Standards**"
 13. Must have transparent, hard plastic jewel box package for each CD. The thickness of the box should be 10 mm.

5. Time frame required for delivery of final product after the receipt of master CD from AIR.

